

HAZARD REDUCTION BURNING FORM (PRIVATE LAND)

1. REQUEST TO BURN

Full Name:			
Postal Address:			
Telephone:			
Mobile:			

I hereby request the City of Albany to authorise the _____ Volunteer Bush Fire Brigade to carry out burning on the property mentioned below:

Lot or Street No:			
Street:			
Locality:			
Size of Property: (ha)		Area to be burn (ha):	

Special Instructions and other useful information for the Brigade:

PLEASE NOTE:

- The landholder will ensure that their firebreaks comply with the City of Albany Firebreak Order before a controlled burn is conducted. Other preventative measures are to be carried out by the landowner as directed by a Fire Control Officer before conducting a controlled burn to reduce the risk of it becoming uncontrolled.
- The landowner must have current and adequate insurance cover for the controlled burn to take place.

/ / Date	SIGNATURE OF APPLICANT
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2. OFFICE USE ONLY

TO – City of Albany. We hereby request authority to remove, by burning, the above mentioned hazard.

Date: / /	Fire Control Officer/Captain Brigade
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3. CITY OF ALBANY AUTHORISATION

Authority is granted to the _____ Volunteer Bushfire Brigade to remove the above mentioned hazard, by burning, in accordance with Section 33 of the *Bush Fires Act 1954*.

Date: / /	Authorised Officer
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**HAZARD REDUCTION BURN ON PRIVATE PROPERTY
ASSESSMENT OF RISK BY BRIGADE FIRE CONTROL OFFICER**

The following checklist should be completed by a brigade member, preferably the Fire Control Officer (FCO) or deputy FCO, prior to the site being burnt. This information will be used to record the site conditions at the time of the Hazard Reduction Burn.

Where the answer to a question is "No" then appropriate action should be taken to remedy the situation or the burn should be delayed.

Date of Burn:		Time:	
Permit Current:	Yes/ No	Officer:	
Equipment on site:	Fast Attack (FA):	Number:	3.4: Number:
Number of persons:			
Other:			

	Confirm	Yes	No	Comment/Condition
1.	Area to be burnt must be clear of plastics, tyres and other pollutants.			<i>Note: 1.</i>
2.	Access and fire breaks are in place and machinery and manpower on hand to control the burn.			
3.	Weather conditions mitigate smoke impact on neighbouring properties.			<i>Note: 2.</i>
4.	Weather conditions mitigate smoke crossing roads.			<i>Note: 3.</i>
5.	Weather conditions are favourable prior to burn initiation.			
6.	Other agencies (FESA, DEC) have been notified.			
7.	Resources are available or arrangements made to handle potential flare up.			
8.	FESA Fire Rescue Service (FRS) has granted approval (<i>Urban Areas Only</i>).			
9.	Activity is a fuel reduction burn only.			<i>Note: 4</i>
10.	The site does not pose a likely threat of escape.			
11.	Land owner has received written approval from the City's Environmental Health Officer. (<i>Non Primary Agricultural Land Only</i>).			
12.	Material to be burnt is not green and does not contain excessive moisture.			
13.	Burn will not affect smoke sensitive areas (i.e. hospitals, aged accommodation, schools)			<i>Note: 5</i>

Notes:

1. Burn cannot proceed if subject area contaminated by pollutants.
2. Neighbouring properties to be provided with 7 days notice prior to the burn.
3. If smoke has the potential to cross public road infrastructure, warning signage is mandatory.
4. Burn must not contain stockpiled material or be used for the purpose of property development. (*Primary Agricultural Land Use Exempt*)
5. Burning should not take place.

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